

Call for CASP 2015 Proposals



Courtyard by Marriott Dallas-Allen
210 East Stacy Road
Allen, TX 75002

The College Academic Support Programs (CASP) conference is an annual conference jointly sponsored by the Texas College Reading and Learning Association (TxCRLA), Texas Association for Developmental Education (TADE) and the Texas Higher Education Coordinating Board (THECB). Collin College is the site school sponsor for 2015. CASP offers professionals in developmental education and learning assistance programs an opportunity to stay abreast of current issues regarding research, best practices, state mandates, and classroom methodology. The conference committee welcomes proposals from learning assistance staff, faculty, teachers-in-preparation, graduate students, researchers, program administrators, and curriculum developers. For more information about CASP visit: www.casp-texas.com

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GUIDELINES FOR PRESENTERS

- **Title** – Only the title, presenter’s name(s), and institution will appear in the conference schedule in the conference program. The title is important to draw in participants to the various sessions. Choose a title that will be clear to the intended audiences. The title is limited to 10 words. Longer titles will be edited by the conference committee.
- **Abstract** – The abstract will appear in the conference program and helps participants decide which presentation will be most valuable to their interests. Limit the abstract to 50 words for concurrent and poster sessions and 150 words for pre or post conference institutes. Longer abstracts will be edited and may lose the intended meaning set forth from the presenter(s).
- **Summary** - The summary does not appear in the program, but it is useful to the program committee during the proposal selection process. Summaries should describe the objectives and content of the presentation including the program rationale, techniques, recommendations, and evaluation results, as well as any other relevant research. The presenter(s) also need to include how they will actively engage the session audience. Summaries are limited to 250 words.
- **Strands** – Strands reflect the theme and/or the audience for the conference. The CASP 2015 conference strands are listed below. Please choose one strand for the proposal.
 - ❖ **Instruction** (Reading, Writing, Integrated Reading and Writing, Math, Paired Courses, First-year Experience/Student Success Courses, ESOL/ESL)
 - ❖ **Student Support Systems** (Advising, Administration, Assessment, Early Alerts, Learning Labs, Tutoring, SI, Summer Bridge, TRIO, At-risk students and special populations, ADA)
 - ❖ **Innovations for State Mandates** (NCBO, HB5, PAA, BASE, Acceleration, Course redesign)
 - ❖ **Instructional Technology** (In-class, Online, Hybrid, Student response systems, Active learning techniques)
 - ❖ **Program Assessment** (Success models, Course and Student Learning Outcomes)
 - ❖ **Professional and Career Professional Development** (Graduate students, Research, Adjuncts, New faculty, Experienced faculty)

SESSION FORMAT - choose from the three session formats.

- **Pre or Post Conference Institutes (half-day or whole-day)** – Presenters conduct institutes in a workshop format to provide hands-on training and to explore topics of interest in greater detail and depth. Effective presentations will engage participants in activity, critical thinking, and application. Presenters will be asked to provide a high resolution picture to be included on the conference website and in the conference program.

- **Concurrent Sessions (50 minutes)** – These sessions will offer practical applications to address areas of higher education with a specific focus on the CASP 2015 Conference strands. Concurrent sessions will be limited to 50 minutes and should include at least 5-10 minutes for questions from the audience.
- **Poster Sessions (50 minutes)** – Poster sessions provide presenters to display and discuss best practices and research with conference participants in a more relaxed environment. Presenters will be assigned a specification location with a table and chair during the session assigned time.

The conference committee reserves the right to accept proposals contingent on the presenters' agreement to revise proposals into alternative formats (example – change a concurrent session to a poster session or an institute to a concurrent session).

PRESENTER(S) RESPONSIBILITIES

- All presenters must register for the conference and pay full-fees by the registration deadline of September 1, 2015. There will be no exceptions to this point.
- When two or more people are presenting, the primary presenter is responsible for notifying all presenters about the status of the proposal.
- If the proposal is selected, the program committee requests that the conceptual content remains unchanged. The original title and abstract will be printed in the conference program.
- The program committee requests presentation proposals that have not been previously presented at a CASP conference.

CASP 2015 PROPOSALS SELECTION FACTORS

- Conference proposals should show clarity of purpose and significance for the conference audience. Quality of research and indications that the presentation is engaging, well organized and well prepared are important. The conference committee seeks balance in the range of topics, level of expertise, subjects covered and the professional and geographical distribution of presenters. Presentation from technical/vocational schools, two-year colleges, and four-year institutions will be reviewed.

CALENDAR OF IMPORTANT DATES

- April 17, 2015 – CASP 2015 Proposals due to both conference program co-chairs by midnight
- May 4, 2015 – Proposal primary presenter is notified by email of his or her acceptance as a presenter at CASP 2015
- September 1, 2015 – Registration deadline for all CASP 2015 presenters
- September 30-October 2 – CASP 2015 in Allen, TX

STEPS IN SUBMITTING A PROPOSAL

- Complete the 2015 proposal form (last page of the Call for CASP 2015 Proposals document). Include the 10 word title, 50 word abstract, 250 word summary, and name(s) of the presenter(s).
- Put the primary presenter's name in the upper right corner of all proposal pages.
- Save your document as *2015 CASP Proposal Last name First initial* (Example: 2015 CASP Proposal McKenzie N).
- Email the proposal as an attachment and send as one document. Contact one of the program co-chairs if you are unable to email your proposal. Put "2015 CASP Proposal" in the subject line of the email.
- Email the proposal form to BOTH program co-chairs.
- One of the program co-chairs will reply that the proposal has been received.

CASP 2015 PROGRAM CO-CHAIRS

Nancy McKenzie
TxCRLA Past-President
CASP 2015 Program Co-Chair
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Wendy Crader
TADE Past-President
CASP 2015 Program Co-Chair
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CASP 2015 Proposal Form

Name of primary presenter:

Title/position:

School/employer:

Names of other presenters if applicable:

SESSION INFORMATION – Check one type and one strand

Session Format:

- Pre-Conference Institute (Please attach high resolution pictures of all presenters)
- Post-Conference Institute (Please attach high resolution pictures of all presenters)
- Concurrent Session
- Poster Session

Session Strand:

- Instruction
- Student Support Systems
- Innovations for State Mandates
- Instructional Technology
- Program Assessment
- Career and Professional Development

Title (10 words):

Abstract (max 50 words for concurrent and poster sessions and 150 words for pre or post conference institutes):

Summary (max 250 words):